Research involving surveys, interviews, the use of existing data, taste and food-quality evaluation and standard educational research generally fall within the exempt category. Projects that are considered exempt must be less than minimal risk to the participants.

An IRB Coordinator or IRB member must review the application and determine that the project is exempt from expedite or full review. Once a protocol has been determined to be exempt, the protocol is not monitored by the IRB on an ongoing basis.

- If the research qualifies for exemption, a notification will be forwarded to the PI & Co-PI(s), if applicable.

- Please keep the notification for documentation that the project is considered exempt.

- A determination that research is exempt does not absolve the investigators from ensuring that the welfare of human subjects participating in research activities is protected, and that methods used and information provided to gain subject consent are appropriate to the activity.

- The PI must notify the IRB Coordinator if any proposed changes to the research will be made. At that time, an IRB Coordinator or IRB member will determine whether the status of the research has changed.

- Any complaints that may have been received during the course of the research must also be reported to an IRB Coordinator.

If your project meets the Exempt criteria, it will remain active for three years unless you inform an IRB Coordinator that the work is finished prior to the end of the three years, or if you request that it remain active beyond three years.

Data collection may not begin until the PI has been notified that the project has been determined to be exempt. The three years will begin at the time of final review.

The six exempt categories can be found at: [http://ricro.colostate.edu/IRB/forms.htm](http://ricro.colostate.edu/IRB/forms.htm)

Below are exceptions that are NOT considered exempt.

**Exceptions:**
Exemptions will not be granted for the following circumstances:
Research involving prisoners. Prisoner research is reviewed as Expedite or by the full IRB.
Research that includes both exempt and non-exempt activities cannot be determined to be exempt and should be submitted for expedite or full review.
Research involving deception or risks or discomforts greater than encountered in daily life.

NOTE: If the project is determined not to be Exempt, the protocol will need to be entered into eProtocol and sent out for Expedite or Full review.

Please mail the completed Exempt form and any relevant documents to RICRO_IRB@mail.colostate.edu